

**JOURNAL ENTRY**

current date 1/01/03

Company Name: \_\_\_\_\_

Employee's \_\_\_\_\_ +\_   
(for manual check) ID. Number from payroll report

Pay period end date: \_\_\_\_\_ Check date of next payroll: \_\_\_\_\_   
 Use this column Use this column

**For Manual Checks**

**To Void a Computer Check**

<b>Check #</b>		
Gross		(_____)
Tips		(_____)
Sec 125 Med Ins *		(_____)
Sec 125 *		(_____)
<b>Taxable Pay</b>		(_____)
FIT		(_____)
FICA <small>(\$90,000)</small>		6.2% of taxable (_____)
MEDICARE		1.45% of taxable (_____)
Deductions:		
.....		(_____)
.....		(_____)
.....		(_____)
NET (35-90)		(_____)
Desc.	Rate	Hours
.....		
.....		
.....		

**\* Calculate the taxes on the "Taxable Wage" The Cafeteria deductions must be deducted from the Gross to get the "Taxable Pay".**